



**Novo Express International**  
**Novo Customs & Logistics LLC**

400 Oyster Point Blvd, Suite 228, South San Francisco, CA. 94080

650.872-8400 Fax: 650.583.8856

Email: [dvw@novoexpress.com](mailto:dvw@novoexpress.com) or [robin@novocustoms.com](mailto:robin@novocustoms.com)

Website: [www.novoexpress.com](http://www.novoexpress.com)

## Importer Security Filing Election Form

- We request the services of Novo Express International/Novo Customs & Logistics for the filing of our Importer Security Filing (ISF) to U.S. Customs and Border Protection (CBP).
- We understand that the success of timely filing is dependent upon timely receipt of the required ISF data elements from other parties in the supply chain
  - We will instruct our suppliers to provide the required ISF data to our origin forwarders at the time of cargo booking for cargo moving on Novo's forwarding services or to Novo Customs by fax at (650) 583-8856 or email to [dvw@novoexpress.com](mailto:dvw@novoexpress.com), but no later than 3 business days prior to vessel loading
  - We will provide the necessary information to Novo Customs & Logistics, to allow for timely input and transmission of this data together with the data provided by the supplier and origin forwarder where applicable.

- We do not wish for Novo Express International/Novo Customs & Logistics, to do our Importer Security Filing (ISF) to U.S. Customs and Border Protection (CBP). We have made other arrangements for transmission of our ISF data

\_\_\_\_\_  
Company

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Please complete, sign and return this form to Novo Express International/Novo Customs & Logistics - Fax (650) 583-8856

If any of the pages are not transmitted properly, please contact us at 650.872-8400. Rates are subject to change without notice. Novo Express International – Novo Customs & Logistics reserve the right to select any airline/steamship line unless otherwise specified in written quotation. Ocean shipments are, at times subject to pier loading or pier unloading charges which are not included in rate quotations. Cargo Insurance is not included in rate quotations unless otherwise specified. Novo will upon shipper's request and payment of additional charge, arrange insurance coverage. This coverage shall be governed by all the terms and conditions of the policy of the insurance company. All transactions are subject to the terms and conditions of Novo Express International – available at our website – [www.novoexpress.com](http://www.novoexpress.com)